



IV Strategies for Disruptions - How to Guide

WHO IS ORDERING?		NOTES
SUPPLY CHAIN		
PHARMACY		
CLINICS		
LONG-TERM CARE CENTERS (LTC)		
CANCER CENTERS		
IMAGING CENTERS		
OTHER		
HOW ARE THEY ORDERING IT?		
MMIS		
DIRECT		
REPS		
OTHER		
WHERE IS IT COMING FROM?		
MED/SURGICAL DISTRIBUTORS		
PHARMACY DISTRIBUTOR		
DIRECT		
OTHER		
WHERE ARE STOCK LOCATIONS FOR PRODU	JCT B	EING USED? (nursing, ICU, Cath, etc.)

FACILITY	Stock Loc	Item Nbr	Item Description	Cat Nbr	Avg 12 month usage	Current Par Level	Allocation Par Level	Usage vs. Allocation	Open PO's	Open PO amounts	Alternate Product - If none, work with clinicians.
SUPPLIER PERFORMANCE METRICS			l								
Denial											
Proactive											
Reactive											
Are they backordering everything?											
Are they using an allocation?											
Who is Point of Contact?	Name:										

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PLAN		Notes
CONSOLIDATE PURCHASING		
CONSOLIDATE DISTRIBUTION		
CONSOLIDATE DATA		
DEVELOP INTERNAL ALLOCATIONS		
OTHER		
COMMUNICATE THE PLAN TO:		
SUPPLY CHAIN STAFF		
PHARMACY STAFF		
COO		
VP		
CHIEF MEDICAL OFFICER (CMO)		
Work with MDs to change orders as needed		
Assist with supplier if you need assistance		
CHIEF NURSING OFFICER		
Understand clinical implications		
Help with Setting up Meetings with Clinical Leaders		
CLINICAL LEADERS/DEPARTMENT		
MANAGERS		
Key champions of change		
Help reduce hoarding of supplies		
Review utilization. Opportunities to adjust/revise utilization		
Communication frequency (stress importance of		
conservation / every bag is going to count)		
Regular standing calls with pharmacy and end users		
Provide weekly updates		
WORKING IN AN ALLOCATION		Notes
ORDERING PRODUCT: IDENTIFY KEY PROD	UCTS	- HOW IS THE ALLOCATION SET?
Use Data to Drive Ordering Decision		
Meet with team (inventory management and key users) to discuss what to be ordered?		

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Overlay on hand counts against expected usage and		
actual weekly usage to set desired stock levels for each		
week.		
Inventory Management - Maintain Delicate Balance	e in Produ	icts:
Set Safety Stock Targets		
Adjustments needed to order quantities?		
When in doubt focus on Key Products.		
1000ml Normal Saline		
1000ml Lactated Ringers		
500ml Normal Saline		
250ml Normal Saline		
Distribution:		
Track it all and be willing to change as needed.		
Keep an Eye on the Big Picture - Monthly and		
Quarterly Usage Analysis:		
Discuss with end users to see how conservation efforts		
are progressing against actual usage		
Discuss with supplier to request adjustment to		
allocations		
allocations		